

**RULES  
OF  
THE TENNESSEE COMMISSION ON FIRE FIGHTING  
PERSONNEL STANDARDS AND EDUCATION**

**CHAPTER 0360-01-01  
GENERAL**

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**0360-01-01-.01 ADDRESS.** Whenever some document is required to be submitted to or filed with the Commission, mailing by first class mail to the Commission office shall suffice.

**Authority:** T.C.A. § 4-24-107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Repeal and new rule filed October 27, 2014; effective January 25, 2015.

**0360-01-01-.02 MEETINGS.**

- (1) The Commission will hold at least one regularly scheduled meeting during each calendar quarter.
- (2) At each meeting, the Commission shall establish the date, time and location for the next meeting.
- (3) The meeting will be conducted in accordance with *Roberts Rules of Order* upon a written agenda.
- (4) Minutes will be made of each meeting and approved at the next meeting.

**Authority:** T.C.A. §4-24-107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990.

**0360-01-01-.03 MISSION STATEMENT.**

The Commission will endeavor to raise the standards of firefighting personnel who participate in its certification and training programs by enabling Tennessee firefighters to be better prepared through training courses facilitating the skills and knowledge necessary to save lives and property, and by vigorously promoting firefighting safety, efficiency, decorum and ethical considerations throughout the certification process.

**Authority:** T.C.A. § 4-24-107. **Administrative History:** Original rule filed April 25, 2005; effective July 9, 2005.

**0360-01-01-.04 APPEALS PROCESS.**

All decisions by the Director shall be made in accordance with the Commission's rules. All appeals and contested cases shall be governed by the relevant provisions of the Uniform Administrative Procedures Act, T.C.A. Title 4 Chapter 5.

**Authority:** T.C.A. §§ 4-24-101 and 4-24-107(3). **Administrative History:** Original rule filed December 14, 2009; effective March 14, 2010.