

**RULES
OF
TENNESSEE WILDLIFE RESOURCES AGENCY
WILDLIFE RESOURCES**

**CHAPTER 1660-01-10
RULES AND REGULATIONS GOVERNING BUSINESS OF TAXIDERMY**

1660-01-10-.01 Records

1660-01-10-.02 General

1660-01-10-.01 RECORDS.

- (1) All taxidermists are required to maintain complete and accurate records on TWRA taxidermy forms on all birds, animals and/or fish, or parts thereof, they receive. All Taxidermy forms shall be completed, maintained and stored in accordance with the TWRA Taxidermy Form Instruction sheet located on the TWRA web site. The records shall include:
 - (a) The species of bird, animal and/or fish mounted.
 - (b) The complete name and address of the person from whom received.
 - (c) The complete name and address of the person who killed or took the species (if different from the first).
 - (d) The date killed or taken.
 - (e) The state, county, and/or country where taken.
 - (f) The TWRA Identification Number or the confirmation number from a completed check-in for all big game animals taken in Tennessee and submitted for mounting.
 - (g) The service fee for the preparation of the animal.
 - (h) The record shall reflect if the animal came from a shooting preserve, road kill, salvage, or other.
- (2) All records as prescribed in paragraph (1) above shall be maintained on the Taxidermy Accountability Form and shall be held at the taxidermist's place of business. They shall be open to inspection by any duly constituted officer of the Wildlife Resources Agency at all reasonable times. Said records must be maintained for a period of three (3) years.
- (3) All Taxidermy Accountability Forms and the Log of Taxidermy Accountability Forms shall be kept, maintained and secured together, in one location, and in sequential order. The Log of Taxidermy Accountability Forms shall consist of the following:
 - (a) Complete Name
 - (b) Control Number
 1. Control numbers shall begin with the current year followed by consecutive numbering beginning with the number one (1).
 2. Control numbers shall be affixed to all trophies and their parts while in possession of the taxidermist.
- (4) All records shall be recorded in non-erasable ink.

(Rule 1660-01-10-.01, continued)

Authority: T.C.A. §§ 70-1-206 and 70-2-215. **Administrative History:** Original rule certified May 8, 1974. Amendment filed June 23, 2014; effective September 21, 2014.

1660-01-10-.02 GENERAL.

- (1) Any person, before engaging in the practice of taxidermy, which includes the stuffing, mounting, and preparing of the skins of wild birds, animals, and fish for sale or for hire, must first obtain a permit to do so from the executive director.
- (2) All species must be held in compliance with Federal regulations applicable thereto.
- (3) Upon receiving specimens or trophies, the taxidermist will issue a receipt to the owner describing the specimens or trophies left and stating the maximum time to prepare specimens or trophies and service fee. The taxidermist shall complete the TWRA Taxidermy Accountability Form and the Log of Taxidermy Accountability Forms immediately upon the receipt of the trophy. Taxidermist may dispose of unclaimed trophies for no more than the service fee minus any deposit fees collected. Disposition of all unclaimed trophies shall be recorded on the Accountability Form. No parts or whole trophies of bears may be disposed of to recoup service fees.
- (4) Failure to comply with the reporting requirements of this rule shall result in the denial of renewal for an existing permit, or denial of a new permit.

Authority: T.C.A. §§ 70-1-206 and 70-2-215. **Administrative History:** Original rule certified May 8, 1974. Amendment filed June 23, 2014; effective September 21, 2014.